

THE ROMAN CATHOLIC
ARCHDIOCESE OF ATLANTA



VENDOR ACKNOWLEDGMENT FORM

_____ certifies that all employees working at
Name of Company

_____ effective _____ have
Name of Parish/School/Agency *Date*

successfully cleared a criminal background check which includes a national sex offender registry search and have not been convicted of a crime (other than minor traffic infractions). Depending on the specific nature of the work or position on diocesan premises, vendors/independent contractors may also be required to attend a designated Safe Environment training.

I have provided _____ with the following documents:
Name of Parish/School/Agency

- W-9 form on file
- Business license
- Liability insurance coverage (Refer to Policy for Hiring Independent Contractors)

Name of
Company Official

Signature of
Company Official

Company's Address and Phone Number

Date